

HAUGHTON PARISH COUNCIL

2 Ashmore Drive, Gnosall, Stafford, ST20 0RP Tel: 01785 824749

Clerk's Report – July 2015

Planning

Two planning applications have been received

- 1 for an oak framed conservatory extension to the rear of The Stables Upper Reule Barns, Newport Road. Details sent to cllrs with email on 16th July.
- 2 for replacement garage with stores at Brazenhill House, Brazenhill – amendment to approval 11/15211/FUL. Details shared with cllrs on email on 24 July. The amendment is instead of 2 doors on the front of the garage, they have been removed and the garage will be open-fronted (car port style) as well as one additional window at the rear. The parish council had no objections in 2011.

Correspondence

- Letter from SCC regarding the proposed diversion of public footpath No.4 Details were sent to all cllrs in an email dated 16 July
- Invitation to Cllrs to the performance of The Wizard of Oz on 8th August at The Gatehouse
- Letter from Stafford Railway B/S regarding the Deposit Guarantee Scheme (FSCS). Changes from 3rd July – public authorities will be eligible for protection up to £85,000 under the FSCS if they are classed as a small authority (defined as a local authorities with annual budget of up to 500,000 euros or equivalent in sterling).

Action carried out:

- **Financial Regulations** have been amended following discussions with Cllr Sunley. Changes have been made to section 3.4, 5.4, 5.5 & 6.1 with a footnote showing the amendments made in July 2015 and accepted by council on 29 July 2015 (subject to cllrs accepting the changes at the meeting on 29 July)
- **Standing Orders** reviewed and updated. Changes made to sections 1 (b), 15 (g) and (j), 33 (a) and 70 with a footnote showing the amendments made in July 2015 and accepted by council on 29 July 2015 (subject to cllrs accepting the changes at the meeting on 29 July)
- Comments were reported to SBC on the Local Plan consultation regarding Haughton Parish
- VAT query re Village Hall Car Park - Considerable time has been spent trying to get in contact with HMRC regarding the VAT query. Cllrs have been kept informed via email and a copy of a letter received from HMRC. I will have additional detail to share at the meeting.
- I responded to Mr and Mrs Potts about the Moathouse and the map board. A new photograph was sent by Mrs Potts to be included on the new board when it is made.
- I've responded to the Neighbourhood Watch Coordinator confirmed the parish council's agreement to buy 10 new NW signs.
- I met with the new Highways Representative on 16th July and had a drive around the parish confirming the jobs that the Neighbourhood Highway Team had been requested to do.
- I've chased outstanding painting of phone box and post box with BT and The Royal Mail
- Payment for all outstanding invoices for user of the photocopier have been received and banked
- I went to the bank and requested a debit card. Unfortunately Lloyds Bank do not issue debit card on accounts where there are more than one signatory required to authorise a payment. Cllrs need

to consider the options ie continue with Lloyds and accept Council will not able to purchase items on line or change bank.

Accounts for Approval

Paid To	Details	Amt	VAT	Total to pay
R Mathews	June Salary	£48.00	£0	£48.00
J Cooper	June Salary and expenses	£298.19	£0	£298.19
SBC	Civic Amenity Vehicle	£62.50	£12.50	£75.00
JWH	Grass cutting July	£724	£0	£724.00
Haughton V/Hall	Room hire for PC meeting	£23.00	£0	£23.00
			TOTAL	£1133.39

Jayne Cooper

Clerk, Haughton Parish Council, 27th July 2015